



QUOTATION INQUIRY

HWW/OUT/1737
DATE:-23-11-2021

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Subject:- Supply of HACH Make Chemicals at Head Water Works, Varachha

Dear Sir,

Sealed quotation is being sought for the supply of HACH Make Chemicals at Head Water Works, Varachha. The said chemicals are intended to be used for water testing in laboratories of water supply system. Therefore, sealed quotation duly super scribed, signed and stamped so as to reach on or before 10-12-2021 to office of Chief Accountant, Surat Municipal Corporation, Muglisara, Surat - 395 003.

Scope of work shall be as under;

Sr. No.	Name of Chemical	Catalogue no.	Quantity	Unit	Rate (Rs./Pack)	Total Amount (Rs.)
1	Ammonia Reagent Set, Nessler, 0.02-2.50 mg/L NH ₃ -N	2458200	6	Pack		
2.	Nessler Reagent Solution, 500 mL	2119449	6	Pack		
3.	Fluoride reagent solution, 0.02- 2.00 mg/L F (500 mL)	444-49	1	Pack		
4.	Iron Reagent Powder Pillows, 0.02-3.00 mg/L Fe	2105769	4	Pack		
5.	Stablcal Ampule Calibration Kit, Formazin, for 2100Q/QIS portable Turbidimeter	2971205	1	Pack		
6.	Free Chlorine DPD Reagent Powder Pillows, 10 mL, pk/1000	2105528	1	Pack		
Total (Rs.) in figure						
Total (Rs.) in words						
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(To be filled by bidder)

Terms and Conditions:-

- The quoted rate shall be inclusive of all taxes, duties, GST, Cess, transportation charges, packaging and forwarding charges, handling charges etc. shall be included in above. Additional statutory taxes / duties / GST that may be imposed by state/central government and/or by local authority after submission of tender which have financial effect shall be borne by SMC and shall be reimbursed on production of receipt of payment of such new/additional taxes/duties. Similarly Surat Municipal Corporation will recover the appropriate amount from the bill (or by other means) in case taxes/duties are revoked/reduced by central/state government. Service Tax shall not be included in price, if it is applicable, agency remains to pay towards service tax and evidence towards the same remains to submit to the department and department in-turn shall reimburse the same.



2. Validity of rates shall be 90 days from last date of submission.
3. Total amount will be considered as (quoted Rate Rs. / Pack x Qty). Here, derived amount will be considered in case of error in quoted amount and shall be binding to contract condition.
4. Rate / amount / discount to be offered compulsorily in above table. Rate / amount / discount specified elsewhere shall not be considered.
5. Bidder shall have to submit Earnest Money Deposit (EMD) amounting to 2.5% of the quoted amount with the offer inform of Demand Draft / Payer order only in favour of "**Municipal Commissioner, Surat Municipal Corporation**". Upon award of the work, EMD of successful bidder shall be kept as security deposit and same will be released after satisfactory completion of work.
6. Offers, not submitted in closed/sealed cover, will be rejected outright and not considered for the further process under this work.
7. Write "Quotation", name of work, name and address of agency/contractor on sealed envelope without which offer is likely to be rejected.

Stamp Duty:-

The successful contractor shall be required to enter into contract agreement, surety and under taking on 300 Rs. X 3 = 900 Rs suitable Stamp Paper to be purchased from Surat City only (To be brought by the contractor) upon receiving the work order

Time Limit for completion of work:-

- 45 days from date of work order.
- In case of delay in supply of material, penalty at a rate of 0.2% of unexecuted amount per day of delay subject to maximum of 10% of the total order amount shall be charged and deducted from the bill.
- Delivery of material strictly as per the instruction of Engineer-in-charge during working days only and during 10.30 am to 4.30 pm only

Payment Terms:-

- The Municipal Corporation shall not under any circumstances relax the terms of payment and will not consider any alternative terms of payment. Bidder should therefore in their own interest note this provision to avoid rejection of their quotation.
- 100% payment shall be released within 30 days after satisfactory completion of work and submission of invoice (2 copies). Along with invoice, necessary documents like e-way bill, certificates etc. needs to be submitted without which, payment shall not be released.
- GST compliance is must and therefore, necessary compliance on GST portal needs to be submitted along with invoice, else GST amount shall be kept on HOLD condition till compliance is made on GST portal.
- Necessary deduction as per the provision of Act shall be deducted from bill.

Documents to be submitted in sealed cover duly attested, signed and stamped

1. Quotation form duly filled, signed, stamped
2. Earnest Money Deposit (EMD) amounting to 2.5% of the quoted amount in favour of "**Municipal Commissioner, Surat Municipal Corporation**"
3. PAN Copy, GST registration, PF registration (if applicable)
4. Attested copy of partnership deed, power of attorney etc
5. Authorization from OEM in case of supplier / authorized dealer
6. Any government registration (if available)
7. Work order copies of supply of chemicals to various organizations, corporations etc.

Rates must be filled in this quotation paper only and returned duly sealed & signed with mentioning subject on cover & return on or before 10-12-2021 to office of Chief Accountant, Surat Municipal Corporation, Muglisara, Surat - 395 003.

Thanking you

Sign and Seal of Bidder

**Executive Engineer,
Head Water Works,
Surat Municipal Corporation**