SURAT MUNICIPAL CORPORATION

SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION & RESEARCH
Umarwada, Near Bombay Market, Surat-395010
Phones: 0261-2366367; 2368040-44; Fax: 0261-2343241.
E-mail: smimercollege@suratmunicipal.org
www.suratmunicipal.gov.in

LAST DATE FOR SUBMISSION OF APPLICATION
19th MARCH 2016

ADMISSION TO POST-GRADUATE COURSES
(NRI SEATS: 2016-17)

PROSPECTUS
SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION & RESEARCH

WELCOME

We are pleased to learn of your interest in pursuing postgraduate degree course at the Surat Municipal Institute of Medical Education and Research, (SMIMER), Surat.

SMIMER has one of the finest learning environments in South Gujarat with infrastructure and faculty that support students to hone their skills to become outstanding medical professionals.

Vision

• To develop a centre of excellence which can provide state of the art health care facilities to the people seeking medical services
• To excel in medical teaching, training and research activities.
• To provide adequate training to the aspiring medical postgraduates so that they can become competent specialists, to meet the health care needs of our citizens and to improve the health profile of our citizens.

Mission

The mission of SMIMER is to promote the health of the citizens of Surat city and provide quality medical education. We will fill our mission by emphasizing rigorous fundamentals while simulating innovation as we educate in a learning environments. Physicians, scientists and public health professionals would be stimulated to become leaders in their respective fields, contribute to the advancements of the medical sciences including both basic as well as applied medical sciences through discovery, research, scholarship and communication.

Surat Municipal Institute of Medical Education & Research (SMIMER) was established in 2000. It is completely run and financed by the Surat Municipal Corporation (SMC), Surat. SMIMER is affiliated to the Veer Narmad South Gujarat University (VNSGU), Surat. At present the institute is having annual intake capacity 150 undergraduate students. Its undergraduate degree along with postgraduate degrees in many disciplines is recognized by the Medical Council of India (MCI), New Delhi.

<table>
<thead>
<tr>
<th>Distribution of Under Graduate Seats (150)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Quota: 70 Seats</strong></td>
</tr>
<tr>
<td><strong>Gujarat Quota: 57 Seats</strong></td>
</tr>
<tr>
<td><strong>NRI Quota: 23 Seats</strong></td>
</tr>
</tbody>
</table>
SMIMER has an effective, responsive, sustainable campus infrastructure spread over 25 acres. All the departments are having requisite qualified staff and are fully equipped. The departments also have individualized facilities like seminar and demonstration rooms, library, research, practical and service laboratories etc. as per the guidelines of MCI. All the lecture theatres are well equipped with modern audiovisual aids. Besides, there is a separate examination hall, common room for girls and boys, animal house, residential buildings for the staff, hostel facilities for postgraduate residents, interns and undergraduate students. Central Library of the institute is housed in a separate three floor complex and has collection of around 12,000 text and reference books, around 1,000 backup volumes of journals, package of E-Journals and subscribes to over 100 journals annually.

The institute has in-campus hostel facilities which are well furnished and are provided free of cost to all the postgraduate students.

Currently, the institute is awarding post-graduate degrees (74 seats) and diploma courses (02 seats) in eighteen different specialties, the details of which are as follows:

<table>
<thead>
<tr>
<th>Post Graduate Degree/Diploma Courses Offered</th>
<th>Permitted Seats</th>
<th>Recognized Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>MD – Anaesthesiology</td>
<td>04</td>
<td>05</td>
</tr>
<tr>
<td>MD - General Medicine</td>
<td>--</td>
<td>05</td>
</tr>
<tr>
<td>MD – Microbiology</td>
<td>--</td>
<td>04</td>
</tr>
<tr>
<td>MS-Obstetrics &amp; Gynecology</td>
<td>05*</td>
<td>02</td>
</tr>
<tr>
<td>MD – Paediatrics</td>
<td>02</td>
<td>04</td>
</tr>
<tr>
<td>MD - Community Medicine</td>
<td>02</td>
<td>04</td>
</tr>
<tr>
<td>MS – Orthopaedics</td>
<td>--</td>
<td>02</td>
</tr>
<tr>
<td>MS - General Surgery</td>
<td>--</td>
<td>05</td>
</tr>
<tr>
<td>MS – Ophthalmology</td>
<td>--</td>
<td>02</td>
</tr>
<tr>
<td>MD-Pathology</td>
<td>02</td>
<td>02</td>
</tr>
<tr>
<td>MS – Otorhinolaryngology</td>
<td>--</td>
<td>02</td>
</tr>
<tr>
<td>MD-Physiology</td>
<td>--</td>
<td>04</td>
</tr>
<tr>
<td>MD- TB &amp; Respiratory Diseases/ Pulmonary Medicine</td>
<td>03</td>
<td>--</td>
</tr>
<tr>
<td>MD-Anatomy</td>
<td>02</td>
<td>--</td>
</tr>
<tr>
<td>MD-Forensic Medicine</td>
<td>03</td>
<td>--</td>
</tr>
<tr>
<td>MD-Biochemistry</td>
<td>03</td>
<td>--</td>
</tr>
<tr>
<td>MD-Radio-diagnosis</td>
<td>03</td>
<td>--</td>
</tr>
<tr>
<td>MD-Pharmacology</td>
<td>03</td>
<td>--</td>
</tr>
<tr>
<td>MD- Dermatology, Leprology &amp; Venerology</td>
<td>01*</td>
<td>--</td>
</tr>
<tr>
<td>DPH-Diploma in Public Health</td>
<td>--</td>
<td>01</td>
</tr>
<tr>
<td>DGO-Diploma in Obstetrics &amp; Gynecology</td>
<td>--</td>
<td>01</td>
</tr>
<tr>
<td><strong>Total PG Degree/Diploma Seats</strong></td>
<td><strong>33</strong></td>
<td><strong>43</strong></td>
</tr>
</tbody>
</table>

*Govt of India’s "Final Letter of Permission" awaited
SMIMER has been identified, among select few institutes across India for the establishment of state of the art Multi Disciplinary Research Unit under the scheme “Development of Infrastructure for Promotion of Health Research” by the Department of Health Research, Ministry of Health and Family Welfare, Government of India, New Delhi. This will provide excellent opportunity to the post-graduate students for doing high standard of research work.

SMIMER owns 750-beded hospital which strives to offer round the clock complete range of high quality and safest health care services. The hospital provides sophisticated diagnostic and therapeutic care in virtually every specialty and subspecialty of medicine and surgery, managing practically all types of disease conditions with support from pre-clinical and para-clinical departments.

Enormous clinical workload of about 56,000 annual admissions, bed occupancy of 82 %, around 46,000 operations per year and more than 1,900 outpatients per day not only makes the hospital integral and indispensible part for providing health care to the people of Surat city but also provides enough opportunity to the students of SMIMER to learn clinical skills and sharpen physician related tasks.

SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION AND RESEARCH (SMIMER) IS A INSTITUTE, OWNED AND MANAGED BY SURAT MUNICIPAL CORPORATION (SMC), SURAT.

ADMISSION TO POST-GRADUATE COURSE (NRI) IS THROUGH MERIT ONLY.

THERE IS NO MANAGEMENT QUOTA
ADMISSION GUIDELINES

In these admission rules, unless there is anything repugnant in the text or context,
"Admission" means admission to the postgraduate course of Surat Municipal Institute of
Medical Education & Research (SMIMER), Surat on the NRI quota.
"Foreign Currency" means currencies permitted by Reserve Bank of India for operating
foreign currency (NR) Account to Banks Scheme.
"Institute" means Surat Municipal Institute of Medical Education & Research (SMIMER),
Surat.
"Dean" means the Dean of Surat Municipal Institute of Medical Education & Research
(SMIMER), Surat.
"Indian Origin" means a person of Indian origin as defined by the RBI AD (MA Series)
Circular # 19 Dt. 27th September 1996.
"M.B.B.S" means Bachelor of Medicine and Bachelor of Surgery.
"NRI" means a Non-Resident Indian as defined under Income Tax Act.1961 read with
Foreign Exchange Management Act, 1999. Please also refer to:
1) Honourable Supreme Court of India judgement in appeal (civil) 5041/2005 dated
   12.08.2005 and others.
2) Honourable High Court of Gujarat judgement in Special Civil Application No.
   7445/2011 dated. 05.07.2011
3) Honourable High Court of Gujarat judgement in Special Civil Application No.
"NRI Dependent":
“For NRI” as above plus please refer Honourable High Court of Gujarat judgement Special
Civil Application No.9079/2010 dated. 27.09.2010.
The student seeking admission under NRI Dependent category should submit the
affidavits duly affirmed before the Notary Public, by their parents, categorically stating as to
how they do not have economic means to provide for necessary fees and other
expenditure for the course in question.
The aforesaid affidavit should also indicate as to in what manner a student claims to be
a dependent of NRI and also indicate the materials suggesting that in past also for his/her
education and other related requirements, he/she was dependent on such sponsor.
"University" means Veer Narmad South Gujarat University (VNSGU), Surat.
A candidate seeking admission to the P.G. courses of this institute on NRI seat must submit
his/her application in writing in the prescribed form.
SCHEME OF ADMISSION (for 2016-17 batch)

Scheme of admission is governed by the Gujarat Professional Medical Educational Colleges or Institutions (Regulation of Admission & Fixation of Fees) Act 2007(Act No.3 of 2008) as notified in the official Gazette), Admissions under NRI category shall be restricted to 15% of total annual intake as laid down by the section 6 of the above Act with Rules for admission in pursuance of powers conferred in the above Act.

Scheme of admission is also governed by rules and regulations of Medical Council of India (MCI) and the affiliating Veer Narmad South Gujarat University (VNSGU), Surat.

ELIGIBILITY FOR ADMISSION TO N.R.I. SEATS (for 2016-17 batch)

Eligibility will be as per the Gujarat Professional Medical Educational Colleges or Institutions (Regulations of Admission and Fixation of fees) Act. 2007.

1.  a) Candidate shall be Non Resident Indian or
    b) His/ Her parents or in absence of his/her parents, his/her legal guardians shall be Non-Resident Indians or
    c) He/ She shall be dependent on Non-Resident Indians for the educational purpose and shall have the necessary proof/evidence in support of his/her dependency.
    d) The candidate who is dependent of Non Resident Indian shall have to produce necessary proof in support thereof to the satisfaction of the concerned college or institution.
    e) 'Dependent of Non-Resident Indian', it would not be enough that a candidate produces willingness of the sponsor to pay his/her fees for the course in question. It would be necessary for the candidate to show in what manner he/she claims to be a dependent of the NRI.
    f) A candidate would have to produce before the authority materials suggesting that in the past also for his/her education and other related requirements, he/she was dependent on such sponsor and that the parents do not have economic means to provide for necessary fees and other expenditure for the course in question.

2.  Qualification

    The candidate must have MBBS or equivalent degree recognized by Medical Council of India (MCI), New Delhi.

3.  Internship

    Candidates must have completed compulsory rotating internship before the date of provisional interview for provisional admission. All candidates shall have to submit the certificate from the affiliated University/Dean of college regarding completion of internship, failing which the candidate will not be eligible for admission.

Note: Candidates completing internship after 31.03.2016 are not eligible for admissions in this academic year.
4. **Foreign Degree**
   a) **For bonafide NRI students, residing abroad, the qualifying examination for admission to the P.G. course will be M.B.B.S Degree of the respective country which is recognized by Medical Council of India. The candidate should have secured minimum 50 % marks as per Medical Council of India norms.**
   b) The candidate must submit the official transcript of his/her academic record (of undergraduate medical degree) issued by the competent authority.
   c) Foreign nationals or candidates holding foreign degrees must be registered as medical practitioners in the country from which they have obtained their basic medical qualification.
   d) **The candidates degree must be recognized by the appropriate registering authority in his/her own country where from he/she has obtained his/her basic medical qualification, and is duly recognized by the corresponding Medical Council or concerned authority.**

5. **Registration**
   Every student, selected for admission to a Post Graduate medical course in any of the medical institutions on acquiring MBBS Degree or an equivalent qualification thereto shall have obtained permanent registration with the Medical Council of India, or any of the State Medical Council(s) or shall obtain the same within a period of one month from the date of his/her admission, failing which his/her admission shall stand cancelled.

6. **Provisional Eligibility Certificate**
   The Provisional Eligibility Certificate should be obtained from Veer Narmad South Gujarat University within one month of the admission to the postgraduate course.

7. **Migration Certificate**
   The migration certificate should be obtained from the University by the candidates who have passed M.B.B.S. degree from other than Veer Narmad South Gujarat University within one month of the admission.

8. A candidate, who is currently engaged in P.G. Medical Studies in Veer Narmad South Gujarat University (VNSGU), will not be eligible.

9. In case of Non Resident Indian students (passed qualifying examination outside India) all certificates must be duly attested and stamped by the Indian Embassy of the concerned country.

10. The applicant shall have to produce the original certificates before Admission Committee at the time of admission for verification. If during scrutiny or any time there after any discrepancy or tampering of facts is noticed, the admission is liable to be cancelled. The candidate shall be expelled and legal action shall be initiated against him. In such cases, the fees paid will not be refunded.
11. Applicant or his/her duly authorized representative who has obtained prior permission of the college should remain present for the counselling at the notified date and time and also at the time called later again. Candidate or his/her duly authorized representative remains absent for whatever reason, his/her name will be removed from the merit list and he/she will not be considered for any post however, he/she will be eligible to apply again in future.

12. Only those applications along with processing fees (non refundable) and required documents received up to last date will be considered. Any application received later than the last date and time due to postal delay or any other reason, will not be considered. Application with insufficient details, or required documents or required fees shall be rejected without any explanation even if it is received within date and time.

13. If any of the statement made in the application form or any information/document submitted by the candidate in connection with the application for admission is found to be false or incorrect or misleading or if it is found that the candidate has concealed any information /fact in connection with his application, the application form shall be rejected and his provisional admission shall be cancelled without any notice thereof, fees forfeited and he may be expelled and prosecuted.

14. Merit will be declared on college web-sites www.suratmunicipal.gov.in or http://smimer.suratmunicipal.gov.in and notice board of the Surat Municipal Institute of Medical Education & Research (SMIMER), Surat.

15. The college follows the curriculum and study pattern prescribed by the Medical Council of India (MCI) and Veer Narmad South Gujarat University (VNSGU), Surat.

16. The above rules/regulations as well as all the procedure regarding admission / preference for merit list will be subject to any alteration/addition by competent authorities from time to time.

17. Municipal Commissioner, Surat Municipal Corporation, Surat reserves all the right to insert any new rule or to edit / modify / delete any rule to meet the exigencies of situation at any time.

18. All the candidates fulfilling the above eligibility criteria will have to appear in the Common Entrance Test (CET) to be conducted by the affiliating Veer Narmad South Gujarat University (VNSGU), Surat and must secure 50% marks to qualify as per MCI.

18. **Medical Fitness**

The candidate must be medically fit. The physical fitness certificate is required as per format. The Veer Narmad South Gujarat University (VNSGU), Surat reserves all the right to verify the fitness of the candidate by medical experts.
MERIT LIST (for 2016-17 batch)

Please refer to rules-para 7C (4) of notification Health & Family Welfare Department, Government of Gujarat, Gandhinagar GP-11-MCG-1008p-931-J and NO. GP-16-MCG-2009-810396-J; postgraduate admission rules of Medical Council of India (MCI) and affiliating Veer Narmad South Gujarat University (VNSGU), Surat.

1. The Inter se Merit List will be prepared as per the prevailing rules and regulations of affiliating Veer Narmad South Gujarat University (VNSGU), Surat "Rules Governing Admission to Post Graduate Degree and Diploma Medical Courses" starting from academic year 2016-17 for selection of candidates.

2. The Inter se Merit List would be established only through the basis of the marks obtained (minimum 50%) by the candidate in the Common Entrance Test (CET) conducted by the affiliating university.

3. Admission on the NRI seats shall be given by the institute on the basis of Inter se Merit List of the candidates who have applied for admission against the NRI seats in the following manner:

4a. The candidate who is Non-Resident Indian (NRI) as also the candidate whose parents and in the absence of his/her parents, his/her legal guardian who is Non-Resident Indian (NRI), shall be offered the Non-Resident Indian (NRI) seats in the first instance.

4b. Thereafter, the Non-Resident Indian (NRI) Seats, if remain vacant, shall be offered to the candidate who is dependent on the Non-Resident Indian (NRI). Among the candidates dependent on the Non-Resident Indian (NRI), Inter se Merit List will be prepared as per the following preferential criteria-
   i. First preference to candidates graduating from VNSGU, Surat.
   ii. Thereafter, candidates graduating from any university other than VNSGU but located within Gujarat state will be considered in the merit list.
   iii. Still, if any vacancy remains, the candidates graduating from any university located outside the state of Gujarat will be considered for the PG admission.

4c. The criteria for deciding merit order in case of students having equal marks shall be in the following sequence, namely:
   i. Candidates who have obtained higher grand total marks in "Final MBBS (Part I & II) University Examinations" (modified% upto 2 decimal)
   ii. Candidates who have obtained higher total theory marks (i.e. marks of external examination only) in "Final MBBS (Part I & II) University Examinations" (modified% upto 2 decimal)
   iii. Date of Birth (candidate who is older shall be given priority).
DEGREE COURSES OFFERED (for 2016-17 batch)

<table>
<thead>
<tr>
<th>S. No</th>
<th>Specialty</th>
<th>No. of PG Seat(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>General Medicine</td>
<td>01</td>
</tr>
<tr>
<td>2.</td>
<td>General Surgery</td>
<td>01</td>
</tr>
<tr>
<td>3.</td>
<td>TB &amp; Respiratory Diseases/Pulmonary Medicine</td>
<td>01</td>
</tr>
<tr>
<td>4.</td>
<td>Obstetrics &amp; Gynecology*</td>
<td>01</td>
</tr>
<tr>
<td>5.</td>
<td>Paediatrics</td>
<td>01</td>
</tr>
<tr>
<td>6.</td>
<td>Anaesthesiology</td>
<td>02</td>
</tr>
<tr>
<td>7.</td>
<td>Pathology</td>
<td>01</td>
</tr>
</tbody>
</table>

*Subject to issue of "Final Letter of Permission" by Govt of India/Medical Council of India (MCI)*

COURSE FEE (for 2016-17 batch)

The tuition fees payable will be as follows:

1. The amount to be paid is as follows:

   - General Medicine
   - General Surgery
   - TB & Respiratory Diseases/Pulmonary Medicine
   - Obstetrics & Gynecology
   - Paediatrics
   - Pathology
   - Anaesthesiology

   **U.S $ 40,000/- (US dollar Forty thousand only) per annum amounting to total course fee of U.S. $ 1,20,000/-**

   **U.S $ 30,000/- (US dollar Thirty thousand only) per annum amounting to total course fee of U.S. $ 90,000/-**

2. The fees are to be paid in three instalments as follows:

   - **First Instalment** At the time of admission.
   - **Second Instalment** Beginning of 3rd Term.
   - **Third Instalment** Beginning of 5th Term

3. In addition, the student will pay enrolment fees to the university at the time of admission as prescribed by the university and will also pay examination fees fixed by Veer Narmad South Gujarat University (VNSGU), Surat.

4. The above said respective tuition fees is for the prescribed duration of post graduate course i.e. three years of the study. If this period is prolonged beyond three years for reasons such as failures or drop at the examination, inadequate attendance etc., the student will have to pay additional fees as follows:
• In the specialty of General Medicine, General Surgery, TB & Respiratory Diseases/ Pulmonary Medicine, Paediatrics and Obstetrics & Gynecology fee of U.S $20,000/- (US dollar twenty thousand only) for each extra term incurred.

• In the specialty of Pathology and Anaesthesiology fee of U.S $15,000/- (US dollar fifteen thousand only) for each extra term incurred.

5. The candidate will be allowed for university examinations only after all the dues are cleared.

6. The tuition fees should be paid by D.D. in US Dollar Only or in INR from NRE account in India. The D.D. should be in favour of "Commissioner, Surat Municipal Corporation" payable at Surat.

7. All the students who are admitted under NRI seats quota will have to give an undertaking for the payment of fees in the format prescribed by the institute and given in the application form.

8. If the student leaves the post-graduate course in the midway (i.e. after 31.05.2016) for any reason, He / She has to pay the entire fees of three (03) years i.e. for the full duration of said course.

REFUND RULES (for 2016-17 batch)

Generally no refund of fee is permitted on account of withdrawal/absence from the institute or other reasons once candidate is admitted to any course of study.

1. A refund claim may however be admitted on merit after due consideration of the request if-
   a) A candidate who was admitted provisionally is declared not eligible for admission by the University afterwards in which case 90% of the tuition fees will be refunded or
   b) A student dies during the course in which unutilized proportional amount of tuition fees @ U.S. $ 20,000/- (General Medicine, General Surgery, TB & Respiratory Diseases/ Pulmonary Medicine, Paediatrics and Obstetrics & Gynecology) @ U.S. $ 15,000/- (Pathology and Anaesthesiology) for each unutilized term will be refunded. However, no part of other charges or fees will be refunded.

2. No fees / charges will be refunded if a student leaves the course midway (after 31.05.2016) for any reason whatsoever or is expelled from the institute for any reason whatsoever or is prohibited by the university to pursue his studies further for any reason.

3. All refunds will be made in accordance with the Foreign Exchange Regulations.

4. All refunds will be processed upon receiving approval from appropriate competent authorities. Refunds will be made only after the candidate has surrendered the ID card, original fee receipt and the dues clearance certificate.
COUNSELLING PROCEDURE (for 2016-17 batch)

The inter se merit, counselling schedule, and other relevant details, will be made available on the website www.suratmunicipal.gov.in or http://smimer.suratmunicipal.gov.in

Candidates should ensure that they fulfil all the eligibility requirements mentioned in the prospectus before they report for counselling. Only the candidates whose ranks are included in the counselling schedule are required to attend the counselling.

The physical presence of the candidate at the counselling is mandatory. If a candidate is prevented by unavoidable circumstances from being physically present for the counselling, he/she may authorize another individual to represent him/her at the counselling. This representative must carry the authorization and bring all the original documents and the full fees. Absence of the candidate or his/her representative at the indicated reporting time and date will result in the instantaneous forfeiture of any claim for admission in any subject.

Only the candidate/representative will be allowed into the counselling hall. They will be called in the order of their ranks and offered the seats available at that point of time. They are permitted to choose any of the seats available during their turn.

WAIT LIST

When all the seats in a given course/s are filled, candidates will be waitlisted as per their inter se merit in the counselling.

The wait list, counselling schedule, and other relevant details, will be made available on the websites:

- www.suratmunicipal.gov.in
- http://smimer.suratmunicipal.gov.in
**DOCUMENTS** *(for 2016-17 batch)*

Candidates are required to submit two sets of photocopies of following enlisted documents and two photographs along with the application. **All original documents are to be produced at the time of counselling for verification.**

### DOCUMENTS TO BE SUBMITTED BY NRI BONAFIDE AND NRI DEPENDENT CANDIDATES

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01)</td>
<td>University Examination Mark-sheet: I, II, III (Part-I), III (Part-II) M.B.B.S.</td>
</tr>
<tr>
<td>02)</td>
<td>Attempt Certificate: I, II, III (Part I &amp; II) M.B.B.S. Examination</td>
</tr>
<tr>
<td>03)</td>
<td>Internship completion certificate issued by medical college/institute/university</td>
</tr>
<tr>
<td>04)</td>
<td>Certificate of Council Registration (Medical Council of India/State Council)</td>
</tr>
<tr>
<td>05)</td>
<td>Official transcript of the undergraduate medical course from the competent authorities <em>(if applicable)</em></td>
</tr>
<tr>
<td>06)</td>
<td>Certificate of completion of Post Graduate Course <em>(if applicable)</em></td>
</tr>
<tr>
<td>07)</td>
<td>Proof of birth <em>(e.g. school leaving certificate of student)</em></td>
</tr>
<tr>
<td>08)</td>
<td>Medical certificate of fitness <em>(format enclosed)</em></td>
</tr>
</tbody>
</table>

### AFFIDAVITS/UNDERTAKING (NOTARIZED) /DOCUMENTS TO BE SUBMITTED BY NRI BONAFIDE AND NRI DEPENDENT CANDIDATES

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>09)</td>
<td>Affidavit by student and parents/ guardian regarding “Formats for Various Undertakings” <em>(format enclosed)</em></td>
</tr>
<tr>
<td>10)</td>
<td>Affidavit by parent/ guardian regarding indemnity bond <em>(format enclosed)</em></td>
</tr>
<tr>
<td>11)</td>
<td>Affidavit by NRI / NRI sponsorer regarding fee payment i.e. to undertake responsibility for paying tuition fees for the entire course <em>(format enclosed)</em></td>
</tr>
<tr>
<td>12)</td>
<td>Affidavit given by NRI student/parent/sponsorer stating his/her residential status as per FEMA/Income Tax Act 1961. <em>(format enclosed)</em></td>
</tr>
<tr>
<td>13)</td>
<td>Attested/self-attested colour xerox copies of all the pages of passport (including blank pages) of NRI student/NRI parent/ NRI sponsorer.</td>
</tr>
<tr>
<td>14)</td>
<td>Attested/self-attested colour xerox copies of the nationality/ citizenship of NRI student/ NRI parents/NRI sponsorer showing his/her status as NRI.</td>
</tr>
<tr>
<td>15)</td>
<td>Attested/self-attested colour xerox copies of NRI student/ NRI parent/ NRI sponsorer residential proof/salary certificate/ certificate from the employer etc. so as to establish their present status as NRI</td>
</tr>
</tbody>
</table>
Contd....

**DOCUMENTS/ AFFIDAVITS/UNDERTAKING (NOTARIZED) TO BE SUBMITTED BY NRI DEPENDENT CANDIDATES ONLY**

| 16) | Affidavit by parents/guardians of the student regarding:  
|     | • relationship with the NRI,  
|     | • in what manner the student claims to be dependent on NRI,  
|     | • parents/guardians of the student do not have any economic means to provide the necessary fees and other expenditure for the said course,  
|     | • the NRI sponsor has been supporting the said student in the past for educational and related matters.  
|     | Such affidavit should also invariably mention that "the contents of the above affidavit is true and correct to the best of my/our knowledge and I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and/or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled". |

| 17) | Proof of past economic help done by the NRI sponsor to the student regarding educational and related matters |

**NOTE**

- In the event of admission, the affiliating university will retain these documents till the candidate completes the course.

- Candidates are warned against submitting the colour photocopies of the original marks card in lieu of the original marks cards. In the event of submission of such fraudulent original marks cards, incorrect or untrue information or suppression or distortion of any fact in the original marks card, admission/degree of the candidate is liable for cancellation.

- Request for withdrawal of the original documents submitted can be made only for genuine reasons in the prescribed application.

- Failure to produce the original document/s on the day of admission or by the date specified for this purpose will result in instantaneous forfeiture of the seat.
HOW TO APPLY (for 2016-17 batch)

We look forward to receive your application for admission to the postgraduate course leading to the degree of “Master of Medicine or Master of Surgery” of Veer Narmad South Gujarat University, Surat

The prospectus and application form can be downloaded from our websites: www.suratmunicipal.gov.in or http://smimer.suratmunicipal.gov.in

The application form duly filled and signed, together with all the relevant documents must be accompanied with a **non-refundable** amount of **Rs. 20,000/- (twenty thousand) only** as processing fee in cash/demand draft in favour of "Commissioner, Surat Municipal Corporation" payable at Surat. The duly filled application can be submitted personally or through registered post so as to reach the office of the Dean, SMIMER, Surat on or before the prescribed last date.

The last date of submission of the duly filled application form along with requisite documents is **19th March 2016 upto 05.00 PM**.

Please submit the duly filled application form either by post or by hand to-

**The Dean,**

**Surat Municipal Institute of Medical Education & Research (SMIMER),**

**Opposite Bombay Market, Umarwada,**

**Surat-395 010,**

**Gujarat, India**

Incomplete application form in any respect shall not be accepted / processed.

Any change in any of the documents or in the examination marks after submission of the application should be promptly reported to the institute office with attested copy of the same. The candidate will be responsible for consequences if he/she fails to do so.

Provisional admission to this institute will be finalized on the basis of merit lists as prescribed under the rules. Schedule and venue for the admission counselling will be intimated later by email only. The students are advised to carefully note down the time, date and venue of their admission counselling. The institute will not be responsible if students loses his/her admission by remaining absent at the admission counselling.

All the communication in regard to the admission should be made to the Dean, Surat Municipal Institute of Medical Education & Research (SMIMER), Surat.
GENERAL INSTRUCTION FOR FILLING APPLICATION FORM

1. The applicant is requested to read carefully the instructions, rules and regulations and as-certain whether he/she is eligible for admission according to the rules applicable to him/her before applying for admission.

2. Each applicant should submit only one application form

3. Forms must be filled in applicant's own handwriting

4. Use only BLACK or BLUE Hi-Tec point type pen to fill up the form

5. Applicants must paste their most recent colour photograph (not older than 3 months) in the appropriate place.

6. Do not pin or staple the photograph

7. Every entry in the form must be completed in detail.

8. Overwriting, striking off or erasing in the form may lead to rejection and should be avoided.

9. Any discrepancy in the statement and/or submission of incomplete forms will lead to rejection of application / cancellation of admission

10. No application for provisional admission will be considered unless it is accompanied by affidavits/attested copies of the documents/certificates mentioned in the check list.

11. Applicants are required to submit photocopies of the required documents (wherever applicable).
   
   • The photocopies are taken on A4 size paper only
   • The print is clear, legible and readable
   • Both sides are photocopied if the original marks card is printed on both sides.
   • Application number along with the name of the applicant must be written at top right corner of all the photocopies

12. Keep a photocopy of the filled application for future reference.

13. Application number must be quoted in all future correspondence.

14. Do not fold the form.

15. Do not staple or clip the form with any other enclosures, keep it loose.

16. All the attached documents (e.g. marks sheet/cards and certificates etc.) must be stapled / tied together.
GENERAL INSTRUCTION FOR COMMON ENTRANCE TEST (CET)

Information and instructions regarding Common Entrance Test (CET)

1. There will be one paper of 3 hours duration for MD/MS courses.
2. The examination will be conducted online. It will contain 200 Multiple Choice Questions (MCQ's) consisting of Pre-clinical, Para-clinical and Clinical subjects as per MCI/affiliating university syllabus.
3. All questions will be single response objective type. Each question will have at least 4 choices. Candidate should select the most appropriate answer.
4. The tentative number of question from each subject is given below:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy</td>
<td>10</td>
</tr>
<tr>
<td>Physiology</td>
<td>10</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>10</td>
</tr>
<tr>
<td>Pathology</td>
<td>15</td>
</tr>
<tr>
<td>Microbiology</td>
<td>10</td>
</tr>
<tr>
<td>Forensic Medicine</td>
<td>10</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>15</td>
</tr>
<tr>
<td>ENT</td>
<td>10</td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>10</td>
</tr>
<tr>
<td>Pediatrics</td>
<td>10</td>
</tr>
<tr>
<td>PSM</td>
<td>20</td>
</tr>
<tr>
<td>Obstetrics &amp; Gynecology</td>
<td>20</td>
</tr>
<tr>
<td>Medicine, Tuberculosis &amp; Respiratory Disease, Psychiatry, Skin &amp; VD</td>
<td>25</td>
</tr>
<tr>
<td>Surgery, Orthopaedics, Anaesthesia, Radiology</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>200</strong></td>
</tr>
</tbody>
</table>
8. The hall ticket will be issued only to those candidates who fulfill the eligibility criteria.

9. The hall tickets can be downloaded after 6th April 2016 from the websites: http://smimer.suratmunicipal.gov.in or www.suratmunicipal.gov.in. Alternatively, the candidate needs to collect the hall ticket in person from The Dean’s Office, D Block, SMIMER, Umarwada, Near Bombay Market, Surat between 11.00 AM to 6.00 PM after 6th April 2016.

10. Please note that the candidate will not be allowed entry into the examination hall without hall ticket and valid identity card in original.

11. Candidates are expected to take their seats 15 minutes before the commencement of the examination. Candidate who comes after 15 minutes of the commencement of the examination shall not be permitted to appear in the examination.

12. No candidate will be allowed to carry any textual material, printed or written, pieces of paper or any other material except the identity card (without envelop) inside the hall. If a candidate is found copying conversing with other candidates or involved in any indiscipline he/she will be disqualified from giving that examination and the final punishment will be as per existing VNSGU rules.

13. Electronic gadgets like cellular phones, pagers, calculators etc. are strictly prohibited in the examination hall.

14. No candidate shall be allowed to leave the examination hall before the end of 03 (three) hours.

15. The candidate shall maintain silence and attend to their papers only. Any disturbance in the examination hall shall be treated as indiscipline and the candidate will lose the right to continue the examination. The decision of the center superintendent shall be binding on the candidate and the final punishment will be as per existing VNSGU rules.

16. Canvassing directly or indirectly for the allotment of seats or adjustments thereafter will disqualify the candidate for admission on the basis of this examination. Influencing the staff by unfair means would lead to serious consequences for all concerned. The candidates or their relatives seeking change of the allotment will lead to disqualification of the candidate as such visits will be treated as illegal.
SURAT MUNICIPAL CORPORATION
SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION & RESEARCH

FORMATS FOR VARIOUS UNDERTAKINGS

ADMISSION TO POST-GRADUATE COURSES
(NRI SEATS: 2016-17)
DECLARATION BY THE CANDIDATE & PARENTS/GUARDIAN

(Not to change any words or matter)

(On Rupees hundred stamp paper or equivalent)

(To Be Notarized By Notary Public)

I/We _____________________________________________  and  _______________________________________________

(Name of the candidate)  
(Name of the parent/guardian)

solemnly declare that I/we have personally checked and verified all the information filled in
this form and that they are correct, and that no relevant information or fact is suppressed or
omitted.

I/We _____________________________________________  and  _______________________________________________

(Name of the candidate)  
(Name of the parent/guardian)

undertake to abide by the decision / order of the Municipal Commissioner, SMC or the
Dean, SMIMER to cancel my admission and / or expel me from the institute and / or to
prosecute me in case any incorrect information or discrepancy is found in this form either
at the time of the admission or at any time during the course of my study.

I/We _____________________________________________  and  _______________________________________________

(Name of the student)  
(Name of the parent/guardian)

agree, if admitted, to conform to the rules and regulations of the Surat Municipal Institute of
Medical Education & Research, Surat in force and that may hereafter be made for the
governance of the institute. I/my ward will do nothing inside or outside the institute that
will interfere with its orderly governance, discipline and well being.

I/We _____________________________________________  and  _______________________________________________

(Name of the candidate)  
(Name of the parent/guardian)

hereby declare that I/my ward will abide by all the rules and regulations of Medical Council
of India (MCI) and Veer Narmad South Gujarat University (VNSGU), Surat in force and that
may hereafter be made for the governance of postgraduate courses including appearance
in the University examination.

I/we also undertake and declare that I/ my ward shall not be involved in any anti social
activities, criminal act or ragging. If I am /my ward is found to be involved in such
activities knowingly or unknowingly, I/my ward may be expelled from the Institute and
liable to any action including initiation of Criminal Proceedings without any explanation/
justification. We further state that we are fully aware of anti-ragging laws and code of
conduct for the students and Halls of residence displayed on the website
http://simmer.suratmunicipal.gov.in and will fully abide by that.

(Signature of the Parents / Guardian)  
(Signature of the Candidate)

Date: ___________________________________________
Place: __________________________________________
INDEMNITY BOND
(NOT TO CHANGE ANY WORDS OR MATTER)

(On Rupees hundred stamp paper or equivalent)
(To Be Notarized By Notary Public)

This is to indemnify that,

1. We _____________________________ and _____________________________ shall pay the balance of fees due to me from SMIMER consequent to revised fee structure after finalization by appropriate competent authorities.

2. We shall not claim the refund of fees that have been paid or would be payable for entire medical course in the event of my self-abandoning this postgraduate medical course or in the event of myself being dismissed on disciplinary grounds.

3. If the term of study is extended due to whatsoever reasons (non-approval/failure in the University examination) I/We undertake to pay the term fee of the extended term as per rules.

4. We also understand that if all the dues are not cleared, the student may not be permitted to appear in the examination.

5. I am fully aware that the fee shall have to be paid in the form of US dollars by the NRI who has taken the responsibility of supporting my ward for educational purpose as per the affidavit submitted by NRI, and it is my sole responsibility to ensure the payment of entire course fee (as applicable) of U.S. $ 1,20,000/- (US dollar one lac twenty thousand only) or U.S. $ 90,000/- (US dollar ninety thousand only) as per the schedule given by the college authorities during the course of study.

Date: _____________________________ (Signature of the Candidate)

Place:

The above declaration is duly notarized _____________________________ (Signature of the Parent / Guardian)
by Mr./ Ms. (Notary Public)

(Stamp of the Notary Public) (Signature of the Notary Public)
UNDERTAKING BY NRI PARENTS/ NRI GUARDIANS (NRI SPONSORER)
(NOT TO CHANGE ANY WORDS OR MATTER)
(On Rupees hundred stamp paper or equivalent)
(To Be Notarized By Notary Public)

Date:____________________

Parents/Guardians Name & Address:

To,
The Dean,
SMIMER,
Surat

Subject: Undertaking by the NRI Parents/ NRI Guardians/NRI Sponsorer

Respected Madam,

I, _____________________________________________________________residing at ____________________________,

hereby undertake the responsibility of the ward / dependant Dr. __________________
______________________________________________________residing at ____________________________

(herein after called “Student”) for admission to the postgraduate course in Surat Municipal Institute of Medical Education & Research (SMIMER), Surat under the NRI seat quota.

I hereby agree, affirm and declare that if the said student is granted admission, I agree and undertake to pay the fees for total duration of course (3 years) i.e. U.S. $ 1,20,000/- (US dollar one lac twenty thousand only) or U.S. $ 90,000/- (US dollar ninety thousand only) as per the resolution of competent authority of Surat Municipal Corporation. The above fees will be paid in 03 (three) equal instalments of US $ 40,000 (US Dollar forty thousand only) or US $ 30,000 (US Dollar thirty thousand only) per year and for the purpose of due compliance by me with fees structure and other associated rules and regulations of the said institute. I further I agree and undertake to pay-

1. Additional tuition fee as per rules for each extra term, if the study is prolonged beyond the normal prescribed period due to drop in the University examination or failure.

2. Entire postgraduate medical course fee in the event of my ward self-abandoning the postgraduate medical course or in the event him/her being dismissed on disciplinary ground.

3. I will also be fully responsible for the total financial support including all expenses on academic, living and travelling of the student and I will bear the same. I further acclaim that the student has been dependent on me in past also for his/her education and other related requirements.

Yours faithfully,

Place: ____________________________________________
Date: _____________________________________________

(Signature of the Parent/ Guardian)

The above declaration is duly notarized
by Mr./ Ms. (Notary Public)

(Stamp of the Notary Public)  (Signature of the Notary Public)
DETAILS OF RESIDENTIAL STATUS UNDER INCOME TAX ACT-1961
(Not to change any words or matter)
(On Rupees hundred stamp paper or equivalent)
(To Be Notarized By Notary Public)

1. Name of the student
2. Name of the NRI parent or
   Name of NRI on whom the student is dependent for educational purpose
3. Details of passport
   a) Passport of NRI student

<table>
<thead>
<tr>
<th>Passport No</th>
<th>Country</th>
<th>Issue Date</th>
<th>Date of Expiry</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

b) Passport of NRI Parent/Guardian (NRI Sponsorer)

<table>
<thead>
<tr>
<th>Passport No</th>
<th>Country</th>
<th>Issue Date</th>
<th>Date of Expiry</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. No. of days stayed out of India during the financial year 2015-16
5. No of days out of India during the financial year 2011-12 to 2014-15*

<table>
<thead>
<tr>
<th>Period</th>
<th>No. of Days</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From (Date)</td>
<td>To (Date)</td>
</tr>
<tr>
<td>2014-15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2013-14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2012-13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2011-12</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Attach separate sheet containing above table if the number of visits is more

(Signature of the NRI)

The above declaration is duly notarized
by Mr./ Ms. (Notary Public)

(Stamp of the Notary Public) (Signature of the Notary Public)
To,
The Dean,
SMIMER,
Surat

This is to certify that I have conducted clinical examination of Dr._______________________________ who is desirous of admission to Medical Postgraduate Courses at Veer Narmad South Gujarat University, 2016-17.

He/she has not given/given any personal history of any disease incapacitating him/her to undergo the professional course.

He/she was clinically examined by me thoroughly so also for the below mentioned points.

The results of my clinical findings are as below:

<table>
<thead>
<tr>
<th>S. No</th>
<th>Clinical Findings</th>
<th>Absent/Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Progressive systematic disease/disorder / condition,</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Disability of lower limb/s or upper limb/s, or three or four limbs</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Visual disability</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Auditory disability</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Psychosis/neurosis/mental retardation</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Inability to maintain erect posture</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Other than above</td>
<td></td>
</tr>
</tbody>
</table>

Description of Progressive Disease/Disorder/Condition/Disability (if any):

________________________________________________________________________________________________________

________________________________________________________________________________________________________

As per my clinical finding: 

He/she is medically fit

He/she has above mentioned findings (1 to 7) of progressive disease/disorder /disability/condition.

He/she needs further investigation by Medical Experts.

________________________________________________________________________________________________________

(Doctor’s Signature)  (Signature of the Candidate)

Details of Certifying Doctor

Name:  Qualifications:  
Official address:  Registration No.:  

Affix photo attested by the examining doctor
AUTHORISATION LETTER FOR REPRESENTATIVE

To,
The Dean,
SMIMER,
Surat

I, Dr.__________________________________________, application number ________________, rank __________ son/daughter of ________________________________, being unable to attend the counselling session for admission to postgraduate course, hereby authorise _____________________________________________ _________________________, son/daughter of ________________________________, whose photograph is affixed below and who will sign as shown below, to represent me at the counselling.

I hereby declare that the choice of postgraduate degree course made by this authorised representative will be irrevocable and that it will be final and binding on me.

This authorised representative will bring all the necessary documents, pay the appropriate fees and complete all the necessary formalities on my behalf.

REASON FOR ABSENCE

A recent Passport size Photograph of The candidate Should be Affixed here

Date:
Place:

(Signature of the Candidate)  (Signature of the Representative)